

TEXAS COUNCIL OF CHILD WELFARE BOARDS

EXECUTIVE COMMITTEE CONFERENCE CALL

MINUTES OF JANUARY 16, 2014

The Executive Council of the Texas Council of Child Welfare Boards, Inc. was called to order by President Nancy Preston at 7:00 P.M. Members participating in the conference call were Nancy Preston, David Cory, David Williams, Patsy Baggett, Jeanette Elias, Joel Levine, Vicki Maline, Anna Rigler, Linda Topp, and Shannon Ireland. President Preston expressed concern regarding the attendance of delegates from the regions who are not attending the meetings. Members of the committee agreed to contact these delegates and encourage them to participate in the meetings. It was noted that 200 e-mail addresses have been added to Constant Contact.

Minutes of the September 11, 2014 meeting were read and approved as corrected.

Treasurer's Report: All billings through December 31, 2013 have been sent to the DFPS office. Pending reimbursement requests include:

- Council-\$131.13 December 2103
- CAPTA-\$2,133.66 November 2013
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- **Total receivables=\$4,398.45** to be paid by State office

Current Chase Bank Account Balances as of January 15, 2014 = \$43,905.32

Total Cash Balance Available=\$43,905.32

- **CAPTA-\$5,455.29***
- **Council-\$5,005.80***
- **Discretionary Funds-\$20,903.29**
- **License Plate-\$12,540.94 (FY13 \$10,819.48 & FY14 Q1 \$1,721.45 received payments)**

*CAPTA and Council accounts remain above \$1500 to ensure we do not incur account fees.

Shannon has been paid through December 2013 on her part time salary. All Council members have been paid to date for their submitted travel vouchers.

License Plate Account-The Texas DMV has not yet released the actual county sales figures for FY 13. For FY 12, each county needs to complete the online survey in order to participate in the specialty license plate program in order to receive funds. \$9,014.68 (\$9,102.17-\$60.49 account fee) has been transferred to the TCCWB Discretionary Funds from license plate account of FY12.

Awards: Total out-of-pocket expense for 2013 Awards Ceremony was \$2,001.67, including cost of the Wyndham room, 70 meals @\$18.00 per person, programs, flowers, centerpieces, and awards. Council contract was billed for \$528.00 for council members' meals and the room expense. \$1,250.00 was received in donations and payments by State employees for meals. TCCWB advanced the remaining \$751.67 from Discretionary Funds to cover remaining costs. David Williams suggested that the Council pay for State employee meals from donations, as they are invited by the Council to attend. David will follow up with the State to determine if this is allowable.

While a budget for Contact Services and CAPTA is in place, it was suggested that a budget for Discretionary Funds needs to be considered. Considerations could include how much to allocate to the Awards Committee for the Awards Ceremony, and how much to allocate for web redesign. The Full Board would need to be involved in any proposals for budget considerations for the Discretionary Fund.

Standing Committee Reports:

Awards Committee-Linda Topp and Jeanette Elias are to get together and get the award nomination forms ready to be sent out by February. The only changes to the forms would be the date due, which will be in June. Nancy expressed to the committee how nice the awards ceremony was, and that the Council would like to continue to have a luncheon in conjunction with the ceremony. Discussion followed regarding the voting process. David Cory reminded the Executive Committee that the by-laws had been amended to allow the entire Executive Committee to review nominees. Since voting was done online, there were concerns about not being able to discuss together the nominations. Patsy Baggett suggested that nominee information be scanned, voting done online, and confirmation of decisions to be done by the Executive Board at the summer planning session.

Advocacy Committee-Due to health concerns of Chair, Janet Stansbury, Joel Levine, along with Linda Topp will be working on getting the newsletter out.

Resource Development Committee-Vicki Maline and Shannon Ireland are working on the website. Vicki reported that she has contacted Shop-a-roo, but has not received a response from them. Shop-a-roo is an app that allows a picture to be taken of a receipt and sent to them and proceeds are sent to TCCWB. The committee has also checked in to getting tray liners at various fast food establishments promoting Child Abuse Prevention Month in April and National Adoption Day in November.

Education Committee-Education committee has had their conference call and plans are on track for the PCAT conference which will be held March 3-4, 2014. TCCWB will be presenting workshops at the conference. There are also plans for attending the upcoming PIP conference in Round Rock. David Cory, David Williams, Jeanne Stamp, and Shannon Ireland are planning to attend the PIP conference. The Education Committee also discussed getting information on the website during their conference call.

OLD BUSINESS:

PCAT Conference-Members planning to attend the conference include David Cory, Nancy Preston, Jeanne Stamp, and David Williams. TCCWB will be presenting workshops at the conference. David Cory suggested that those members attending have a separate conference call in order to make further preparations. Nancy requested at least 50 of the training folders for the conference, as well as bags.

GTCP Conference-David Cory is planning to attend the conference in San Antonio and will give a report at the Full Board Conference Call.

Website-The board would like to see issues with the website resolved. Executive Director Shannon Ireland has contacted several companies including Willard Interactive of Austin for information regarding assistance in the website. Nancy and Vicki feel that having a contact in Austin for help and support would be of great benefit. David Williams has done some research on the firm and suggested that the Board do its homework before signing a contract. We need to be able to define our project and what is entailed to accomplish it. Also, we need to determine how many pages are needed for the website, what our target audience is, what we want to say, and we would like to be able to add regional newsletters, and who will serve as lead in working on the website proposal, David Williams suggested that we do a consultation with the company before signing any contracts. After discussing several options for working out the issues of the website, it was decided that David Williams, David Cory, and Shannon Ireland conference with the representative to work out details. Nancy Preston recommended that we proceed with the investigation of the company and what it has to offer in resolving the website issues.

Executive Director's Report: Shannon Ireland reported that she and Jeanne Stamp attended the retirement party for Audrey Deckinga, who has served as assistant commissioner for Child Protective services for four and a half, and has served children and families in Texas in other capacities for 39 years. On behalf of the Texas Council, they expressed gratitude for her service to children and families of Texas, as well as to the Texas Council and Child Welfare Boards. Plans are underway to attend the Partners in Prevention Conference at which TCCWB will have an exhibition table. Also, at the upcoming PCAT Conference in San Antonio, TCCWB will have a track for Child Welfare Board members. The upcoming Executive and Full Board TCCWB meeting will be in Austin April 2-4. Shannon is working with the Resource Committee to update and enhance the online License Plate Survey. Local boards must participate in the survey in order to receive funding from the program. As of January 1, 2014, the state mileage reimbursement dropped from 56.5 cents

to 56 cents per mile. This rate is determined by the IRS. On December 16, 2013, DFPS awarded the first metropolitan Foster Care Redesign Single Source Continuum Contract to Ach Child and Family Services of Fort Worth. ACH will serve Erath, Hood, Johnson, Tarrant, Palo Pinto, Somervell and Parker Counties.

New Business: The summer planning retreat to will held in Austin in July. David Cory will check on locations, including the Wyndham or the Habitat Suites. The strategic plan developed last summer will be reviewed, website concerns addressed, and nominations for awards reviewed. Shannon Ireland will check on dates for the September meeting.

There being no further business, the meeting was adjourned by President Preston.